

Supply Chain Manager

Role Purpose

- Order Preparation
 - Define logistic parameters, Prepare Open-to-Buy per category and / or brand and per location, Order preparation
 - Check stock quality (slow and non movers, OOS, novelties, promotions, internal transfers)
 - Create order proposal, Based on actual stock, expected sales, open orders
- Reporting of monthly and weekly KPIs,
- Stock Level Analysis & Control
- Analysis of slow & non movers and overstocks
- Monitor supplier performance
- Out of stock analysis

Category

Manager

Key Accountabilities

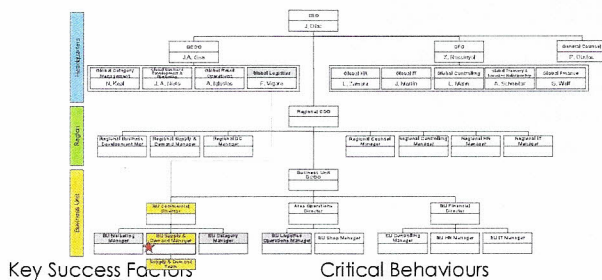
- Ordering/ Forecast according to demand**
 - Develop and implement processes to ensure effective forecasting and ordering, for an optimal supply
 - Responsible of the orders in the BU with the global manufactures
 - Monitor, analyze and Report BU Supply Chain KPIs in accordance with Group's guidelines
 - Identify necessary quantities to be ordered, validate orders internally and issue orders to suppliers for the BU
 - Guarantee a high availability of products, especially for products in promotions, by a close preparation and follow-up on promotions with Marketing and Category Department
 - Order Preparation; Define logistic parameters; Prepare Open-to-Buy per category and / or brand & per location
 - Create order proposal: Based on actual stock, expected sales, open orders
 - Define Reorder Parameters : Check Slow Movers, Out of Stock, New Items & Promotions
 - Manage Supply Chain daily activities, including Purchase Ordering System, Forecast Management and system, obsolescence, etc
 - Ensure proper upstream/downstream communication
- Level of stocks and optimal order**
 - Monitoring level of stock by category and manufacturer according to the targets
 - Weekly Stock level Control: Weekly inventories, monthly costs, monthly OTB; Stock level Analysis in line with global stock levels policies
 - GPO and parameters & Follow up trade payables.
 - Analysis of slow & non movers and overstocks
 - Monitor the stock quality
 - OOS Analysis & monitoring
- Check Inventory Budget and OTB** before creating a new order (Reporting of monthly and weekly KPIs); work closely with Business Unit Commercial Director to develop annual capital expenditure and meet budget requirements
- Monthly Logistic Cost Control:** Ensure implementation of the logistics strategy, defined at Group level within the BU
- Manage supplier's performance,** sharing critical information and proposing corrective actions seeking for optimization of the Supply Chain

Measures

Balance Score Card Contribution :

- Supply Chain
- Logistic

Place in Organizational structure



Key Relationships

- Logistics Department
- Category Manager
- Marketing Manager
- Commercial Director
- Forwarder

Scale & Scope

Community - Supply Chain

Specific Requirements

Frequent trips to the Dufry countries to trainee and manage the implementations of the GPO program

Experience

- High education
- Supply Chain experience
- Replenishment IT tool experience
- Forecasting IT tool experience
- Supply Chain IT tool experience

Key Success Factors

Focus: Working together to continual improvement & personal ownership

Customer Focus
Team Work
Developing Self & Others
Personal Integrity

Critical Behaviours

Focus: Manage to able to implement & sustain

Accountability
Speed
Global Mindset
Engaging People

Suitable for someone who

- Organized, methodical approach to planning
- Preferably knowledge of the retail or consumer goods industry
- Experience on forecast planning preferred

Potential Progression

Category Manager
Commercial Manager
Group Supply Chain Manager